

**Continental Country Club
Homeowners Association
Regular Meeting of Board of Directors
December 20th, 2016 3:00pm
Meeting Minutes**

1. **Call to order** – Vicki Duncan, President, called the meeting to order at 3:00pm.
2. **President of the Board Address** – Duncan reviewed and changes to the Agenda format and explained that the changes were made in an effort to streamline the timing of the meetings.
3. **Roll Call:** All members of the board were present except for Larry Dannenfeldt. Bobby Goitia was present via teleconference. Dave Chambers joined the meeting after roll call. Others present were Judi Barrett, Zach Orsulak and Brian Wright.
4. **Approval of Agenda:**
Stark moved to approve the agenda. The motion was seconded and carried unanimously. (MSCU)
5. **Approval of Minutes:**
Stark moved to approve the minutes. The motion was seconded and carried unanimously (MSCU).
6. **Department Reports:**

FGMC - McGrath reported an increase of \$113.00 to the monthly lease payments to the additional FGMC Equipment Lease that was approved by the board in 2016. ***Babb made a motion to increase the monthly budgeted amount for the additional FGMC equipment lease agreement that was made and approved in 2016 from \$2500.00 a month to \$2613.00. The motion was seconded and approved (MSCU).***

Marketing Report – Shields reported on the success of the Thanksgiving Turkey Trot, Santa Breakfast and Bikes for Tykes; all led by Marketing Director, Tahlia Murray. All events were well attended by the community and the press. Duncan stated that she would like to see Murray write a public relations article about all the charities and community events CCC is involved in and submit the article to local newspapers

Delinquent Accounts Report – Orsulak reviewed the delinquent accounts report prepared by Maxwell & Morgan Community Association Law. ***Duncan proposed that CCC start the lien process for 2267 N. Elk Run St. and 2289 N. Elk Run St. and to set up a meeting with owner of 1552 N. Continental Dr., who has been in communication with the controller regarding his account, in order to discuss payment options. The motion was seconded and approved. (MSCU).***

GM Report – Terracon

Shields reported on the Association's progress toward draining Lake Elaine. Shields reported that CCC met with Aspen Valley Golf Executive Committee (Aspen Exec. Committee is not the Aspen BOD) to share the goals and intent of CCC with the lake draining process. Goals and intent being to discharge water from Lake Elaine into Humphrey Lake and have Aspen use the water that is discharged into Humphrey Lake to irrigate their golf course per their normal watering schedule in 2017. Aspen Valley

Executive Committee had some questions and some concerns about the process, which CCC was happy to address with expediency. The Executive Committee for Aspen Valley stated that they would bring all information to their board. CCC is waiting to hear back from Aspen Valley.

Chris added that he ordered a water treatment sampling of the Lake's bottom silt. To be performed within three (3) weeks.

Duncan added that Terracon has decided to use an overland drainage system, as opposed to using the plumbing system that is currently in place, to pump Lake Elaine water in to Lake Humphrey to be used for irrigation of the Aspen Valley Golf Course.

GM Report – Golf Operations

Shields reported that November was a good month for Golf Operations. Twilight rate pricing and working a lot with OB Sports helped drive an increase of golf rounds from 2015 of 307 rounds of golf.

GM Report - House Committee

Shields reported that the work was complete on the lobby ceiling and lights. There is no more popcorn ceiling and the lights were replaced with newer recess lighting. The same ceiling work is currently underway in the fitness room. Shields also reported that construction on the maintenance shack for a concrete floor is ready to begin.

GM Report - CC&R Drive Log

Shields reported that the CC&R Team have been working diligently to ensure that CC&R violations are cleared. Shields asked that if anyone sees violations as they drive through the neighborhood to please notify Brian Young.

GM Report - Employee Benefits

Shields reported that the board is temporarily suspending the selection of a health insurance plan & retirement savings match plan for employees for sixty to ninety days until it is more clear what the new presidential administration will bring

Treasurers Report – Chambers

Chambers reviewed Financials for November and Year to Date. Chambers reviewed the proposed summarized budget for 2017. ***Duncan made a motion to approve the proposed budget for 2017. The motion was seconded and approved. (MSCU).***

7. Homeowners Participation:

Homeowner Prida recommended that the board take a close look at OB Sports when it comes time for CCC to renew their contract with them. Prida agreed to work with the Walnut Canyon Lakes HOA Board on drafting a list of possible capital expenditures they foresee may arise in 2017. Homeowner Brad Brown requested that the board address the accumulating items on the south end of Lake Elaine. The board decided to have someone walk the entire perimeter of the lake, note all areas in need of clean up and address all noted areas before the end of the year.

8. Proposal to Split lot at 2107 Cypress Point – William Todd

Rob Evans made a motion to approve splitting the single lot at 2107 Cypress Point into two separate lots, on the condition that both lots will be full membership and any new construction on either lot conforms to all city and CCC CC&R setback requirements

9. Discussion Items

Minutes - The board requested that minutes from the previous board meeting be submitted to the board one week after the meeting

Change in Tennis Guest Policy as proposed by Director of Tennis - The board tabled the subject until March.

Confidentiality Policy - All remaining parties of the board that had not signed the confidentiality policy signed the document and submitted them to Barrett.

10. Action Items

Wyndham Maintenance Agreement - *Chambers made a motion to approve the Wyndham Maintenance Agreement. The motion was seconded and carried unanimously. (MSCU).*

11. Duncan moved to begin Executive Session at 5:01pm. The motion was seconded and approved unanimously (MSCU).

12. Motion to Adjourn:

Duncan proposed to adjourn the Executive Session and Regular Board Meeting at 5:48pm. The motion was seconded and approved.

Respectfully Submitted
Judi Barrett
Dir. Membership