

**Continental Country Club  
Homeowners Association  
Regular Meeting of Board of Directors  
June 23<sup>rd</sup>, 2015  
2:30 p.m.**

1. **Call to order** – Bill Babb, President, called the meeting to order at 2:28 p.m.
  2. **Roll Call** – CCC Staff Member Judi Barrett called roll. All board members except Treasurer Rolley were present. Others present at the meeting were Executive Director Bobby Zweifel and staff members Noble and Barrett. Brian Wright was not in attendance.
  3. **Approval of Agenda** –The agenda was presented and reviewed. Prida requested to move item #8 Pickleball Report on the agenda to item #5. **Prida made a motion to approve the agenda as amended. Motion was seconded and carried unanimously. (MSCU).**
  4. **Homeowner Participation**

Homeowners Vicki Steadman, Stephen Brown and Ann Michaels were present. Michaels inquired into what the qualifications were to be a candidate for a position on the Board of Directors. The board named off the qualifications. Steadman requested that board meeting minutes be posted on the CCC Website. Chambers instructed Barrett to also post the agenda on the website. Brown stated that he, along with several homeowners that he has spoken with, are very impressed by what CCC has accomplished in the past year.
  5. **Pickleball Report** - Bill Marshall reported on the following:
    - The Pickleball Drop In Group was ensuring that all participants have paid their member dues.
    - The courts looked fantastic.
    - There were currently about 100 members.Kleiner invited the pickleball group to use the CCC's court website to help manage their schedule.
  6. **Approval of Minutes**
    - The Minutes for the April 2015 meeting were reviewed. Chambers requested the following changes be made to the OB Sports Report:
      - i. The EZ Bookings site was saving CCC \$25,000 a year
      - ii. Website looks great
      - iii. The automated ball machine has saved CCC lots of money in staffing and has given CCC the ability to keep the driving range open longer
    - **Chambers made a motion to accept the minutes as amended. The motion was seconded and carried. (MSCU).**
  7. **Annual Board Meeting**
    - The board decided to schedule the CCC Annual Board Meeting for Saturday, August 29<sup>th</sup>, 2015 at Christ Church.
- Donate a Tree Program**
- Duncan introduced the Donate a Tree program. Duncan explained that through the program, CCC Members may donate funds toward the purchase of a tree. The tree would be planted on the CCC Grounds with the guidance of the Superintendent of FGMC Jeff Plattis. The board instructed Duncan to prepare a document formatted donation range for the program so that the board may review at the next meeting.

## 8. Greens & Grounds Committee

- Duncan and Zweifel presented a Statement of Responsibilities for the Green and Grounds Committee. **Chambers made a motion to establish three (3) sub-committees (Grounds, Greens and House) within the Grounds Committee, with specific functions to be reviewed at the next board meeting. The motion was seconded and carried. (MSCU).**

### **Finance Committee Report – May 2015: Kristy reviewed the following financial reports:**

- i. Income statement for the month of May 2015
- ii. Income statement for Year to Date May 2015
- iii. Income statement for Golf Business Unit: month of May 2015
- iv. Income statement for Golf Business Unit: Year to Date May 2015
- v. Income statement for Small Business Units: month of May 2015
- vi. Income statement for Small Business Units: Year to Date May 2015
- vii. Statement of Cash Flows: Month to Date May 2015

**Prida made a motion to approve the financials as presented. The motion was seconded and carried. (MSCU).**

## 9. Department Reports

- **Executive Director of CCC, Bobby Zweifel, reported that:**
  - New recumbent bikes came in the previous Thursday
  - Picnic tables and new chair pads for the lounge chairs were added to the pool area
  - Awnings for shade will be installed on the restaurant patio as soon as the wall comes down
  - Monitor in lobby shows daily & weekly scheduled activities occurring on the CCC grounds
  - The Lake Elaine Committee will be sending out a letter and meeting with owners of properties surrounding the lake, in an effort to gain homeowner support in changing the court ordered mandate to keep Lake Elaine full.
  - The board agreed that it would be beneficial if someone would attend a city council meeting in an effort to enforce some sort of mitigation for a tree line between the golf course and the new development just on the other side of the golf course.
- **Marketing - Director of Marketing & Events, Krista Renning reported that:**
  - She arranged for a photo shoot of the CCC grounds and for a drone to fly over CCC for a video.
  - She was marketing a golf special in AZ Daily Sun and on our CCC Facebook page
  - Will be going around to hotels giving vouchers and coupons for golf
  - Postcards that are to be sent out to homeowners in an attempt to get them to upgrade were still in the designing stage
- **Golf Committee – Chambers reported that:**
  - Chambers reported that golf rounds were up 30% from last year and ADR was down 27%. The Golf Committee will be working to drive the ADR up by focusing on getting the phoenix demographic up to CCC to play golf.

Golf shop sales were down. Practice facility income up 25% this year due to new ball machine.

▪ **Greens and Grounds Committee – Duncan reported that**

- The Greens and Grounds Committee assessed the whole golf course and compiled a list of issues. The issues were then categorized into Short Term projects, Medium Term Projects and Long Term Projects. Current projects include but were not limited to Plattis mulching around the bathroom at hole#14 and laying down a new log border, addressing pot holes in the cart paths, addressing gopher damage and tree trimming.

▪ **FGMC - Superintendent of FGMC Jeff Plattis reported that:**

- FGMC was focusing on maintaining the golf course with the Greens and Grounds committee. Julys focus will be tree trimming, removing dead trees, and mulching area left of tee #1. Water usage for May/June was half of what was used last year.
- Noble inquired as to whether special projects were within budget. Plattis answered yes.
- Duncan stated that the weeds behind Country Club Dr. & Soliere have been addressed and the area looks great.

▪ **Tennis – Director of Tennis Greg Kleiner reported that:**

- The tennis divider net was up on courts 1 & 2
- He prevented the club from having to purchase a new \$8000 fence that was bowing out by having railroad ties butted up against the fence. Kleiner stated that this should suffice for several years.
- This year CCC will be charging the Flagstaff Open from \$624 to \$800 for the use of for the use of CCC tennis courts

▪ **CC&R Report – CC&R Supervisor Judi Barrett reported that:**

- #1 CC&R violation were weeds and overgrown vegetation
- Judi will be assisting Brian Young in drives weekly until all weeds and vegetation violations have been addressed

10. **Adjourn.** There being no further business, **Prida made the motion to adjourn the meeting at 4:49 p.m. The motion was seconded and carried unanimously (MSCU).**

Respectfully Submitted:

Judi Barrett, Director of Membership Services

Continental Country Club