

**Continental Country Club  
Homeowners Association**  
Regular Meeting of Board of Directors  
March 28, 2017 3PM  
Meeting Minutes

1. **Call to Order:** Vicki Duncan, President, called the meeting to order at 3:07PM
2. **Roll Call:** All members of the board were present except for Bobby Goitia. Bobby Goitia was available to teleconference into the meeting but Continental did not have the conference phone. Others present were Chris Shields and Tahlia Murray.
3. **President of the Board Address:** Vicki Duncan welcomed the Board of directors, staff and homeowners present to the meeting. Duncan made announcement that although many homeowners present are most likely wanting an update on Lake Elaine that CCC has a hearing scheduled and no new information can be discussed at this time. Duncan expressed her gratitude towards all homeowners and members involved with their patience in this matter and stated that the club will continue to work on everyday functions. She then updated the board and members on the winter projects that have been completed and what had been discussed at the retreat.
4. **Approval of Agenda:**  
*Dannenfelt made a motion to approve the agenda with the following item removed:*
  - *Approval of February 2017 Financials*
  - *Approval of January 2017 Financials**The motion was seconded by Vance and carried unanimously. (MSCU)*
5. **Approval of Minutes:**
  - Regular Meeting of the Board (Retreat)– February 28, 2017
    - *Dannenfelt made a motion to approve the meeting minutes. The motion was seconded by Stark and carried unanimously. (MSCU)*
  - Special Meeting of the Board- March 1, 2017
    - *Dannenfelt made a motion to approve meeting minutes. The motion was seconded by Stark and carried unanimously. (MSCU)*
6. **Homeowner Participation:**
  - Robert McDonald- Mr. McDonald wanted to inform the board of illegal feeding of wildlife (deer) that has been occurring in his neighborhood. He wanted to make sure the board was aware of the dangers of feeding deer and how it can encourage animals to continue to return to the area and ultimately become aggressive.
    - i. *The Board thanked Mr. McDonald for informing them of the feeding dangers and encouraged him to work with Game and Fish to mediate the situation between neighbors as the club cannot get involved in citations. The board did*

***agree to publish another article in the May newsletter regarding the dangers of feeding wildlife.***

- Dave Donahue- Mr. Donahue asked the board if they are making exceptions to the no fence rule per the bylaw because he has noticed them throughout the community.
  - i. ***The Board thanked Mr. Donahue for asking his question and informed him that variances can be made but most of the fences that he is seeing throughout the neighborhood are homes that are not deed restricted and part of Continental Country Club.***

## **7. Oakmont**

Oakmont made a presentation to the Board of Directors introducing all the members of their management team and informing them of their plans for the 2017 season and their new training program. The general manager informed the board of the new secret shopper program, their core values and the expansion of the menu!

## **8. Department Reports**

**FGMC Report** – Bill McGrath: McGrath reviewed the Continental portion on the FGMC employee position control and announced the savings with the position movement due to the reduction of ½ Mike’s position. McGrath added that with this change Continental will also have its own irrigation technician. Plattis reviewed the success of the goose gun that is used to deter the geese. The board approved the purchase of another gun to be used for Walnut Canyon Lakes. Plattis stated that the course bathrooms will be open once the night bathrooms are no longer below freezing temperatures. McGrath voiced his concerns with Dannenfelt and Goitia not being present at the last FGMC meeting they were not able to vote on any matters.

- ***Vance made a motion to replace Bobby Goitia on the FGMC committee with Vicki Duncan. The motion was seconded by Stark and carried unanimously. (MSCU)***

**Marketing Report** – Chris Shields: Shields announced that there have been some significant updates to the golf portion of the website which makes it much easier for the customer to book tee times and find pertinent information. He continued by announcing the addition of two new tournaments this season: Big Brothers, Big Sisters and Navajo Business Unit. Lastly, Shields covered the date of the first homeowner party scheduled for May 27<sup>th</sup> and made shared some sneak peeks for the coming months including: Pat Tillman Run, Junior Programs and The Antique Road show!

**Finance Committee Report**- David Chambers: Chambers announced the resignation of Blanca Robles. He continued to explain how difficult and manual of a process the current accounting system is and encouraged the board to seriously consider looking into converting the system over to QuickBooks or Peachtree. Chambers then reviewed the December 2016 / Year End Financials.

- December 2016 / Year End

**Treasurer Report**- David Chambers: No report all items discussed and covered in Finance Report.

#### **GM Report- Fitness Center Remodel**

The Fitness Center remodel is on-track and looking great. The walls have been removed and Jim Booth, Booth Plumbing, will be removing / re-routing all plumbing starting Tuesday April 4<sup>th</sup>. Continental and Wyndham are looking at purchasing new equipment. The Fitness Center will be completed by May 15<sup>th</sup>.

#### **GM Report- Continental Pool**

The Continental pool pump system will be replaced by Leslie's Pool the week 03/27-03/31. New pool cushions for the chairs which will give the pools fresh look this season.

#### **GM Report Bathrooms / Breezeway Area**

The women's bathroom will be expanded into the Oakmont kitchen bathroom. This expansion will give the women's bathroom 3 stalls in total. This project has a completion date of April 15<sup>th</sup>. The golf breezeway area fluorescent lighting was removed and new can lighting has been installed.

#### **GM Report- Continental Flag Pole**

Wyndham Maintenance will be renting a 60' lift that will be utilized to fix the top fixture on the flag pole near the chipping green.

#### **GM Report- Warner's Planting Projects**

April 1<sup>st</sup> Warner's will begin working on all planters throughout the property including the front planter on Oakmont Drive, pool planters, patio planters and front parking lot planter. They will also be laying a paver walking path through the front parking lot planter where people continue to walk through daily to prevent injury.

#### **GM Report- Driving Range**

Shields reported that he is working with Jeff Plattis and his team at FGMC to smooth out the parking lot at the Driving Range before busy season.

#### **GM Report-Misc Maintenance Projects**

Shields reported that the curbs in front of the club are being repainted red. Maintenance will be adding a handrail in front of the outdoor entrance to the Fitness Center per a homeowner request. Shields is also working with maintenance on patching the cracks on the tennis courts before the launch of the tennis season.

## 9. Discussion Items

### **OB Sports-** Bill McGrath:

McGrath announced that he met with OB Sports after they received their incentive payment and letter with reasoning. McGrath stated that OB Sports, Mark Woodward, have committed to being present at every month to tour the course, work with the staff and attend the board meeting.

## 10. Action Items

- Approval of December 2016 Financials  
*Duncan made a motion to approve the December 2016 Financials. The motion was seconded by Vance and carried unanimously. (MSCU)*

## 11. Informational items to and from Board Members and Staff

## 12. Agenda items for next monthly Board Meeting

- January 2017 Financials
- February 2017 Financials
- 2017 Budget with 2.5 % employee increases

## 13. Next Meeting: April 25, 2017

*Duncan made a motion to move into executive session. The motion was seconded by Dannenfelt and carried unanimously. (MSCU)*

## 14. Motion to Adjourn

*Stark made a motion to adjourn the meeting at 6:05pm. The motion was seconded by Dannenfelt and carried unanimously. (MSCU)*

Respectfully Submitted by,  
Tahlia Murray  
Director of Marketing